



CHILD PROTECTION AND SAFEGUARDING - A GUIDE FOR PARENTS 2024 - 2025

Clifton High School is committed to child protection and to safeguarding children and young people.

We expect all staff, visitors, and volunteers to share this commitment.

School Office 0117 973 0201
schooloffice@cliftonhigh.co.uk

College Road, Bristol, BS8 3JD
cliftonhigh.co.uk

Admissions 0117 933 9087
admissions@cliftonhigh.co.uk

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Why have I been given this leaflet?

We take our **Child Protection and Safeguarding** responsibilities very seriously and have procedures in place to ensure the safety and well-being of all of those in the Clifton High School community. Anyone who enters our community and comes into contact with our pupils and their families has an essential role in maintaining our **culture of safety**. It is very important that you read this leaflet carefully and adhere to the guidance given.

What is Safeguarding?

Child protection and Safeguarding covers all aspects of keeping the pupils and staff safe at Clifton High School and should be at the forefront of all thoughts, actions and procedures involving those who come into contact with pupils and staff. It includes child protection procedures, recruitment, staff and visitor conduct.

However, despite this, we recognise that some pupils may be the victims of neglect, physical, sexual or emotional abuse (including child on child abuse), harmful sexual behaviour and radicalisation (or other child protection issues). Members of staff working with pupils are trained to identify such abuse and issues.

All Child Protection and Safeguarding policies can be found on the Clifton High School website in the policies section .

What do I need to do?

To keep yourself and pupils safe, please consider the following advice

- Parents should drop off and collect pupils at the appropriate place at the designated times. With the exception of EYFS parents, access to the school grounds (other than the Infant playground at drop off and pick up time) is not permitted, unless invited by a member of staff.
- The gates to the School are locked unless a member of staff is on duty. If you are visiting the School, please use the video entry system and go straight to the Gatehouse Reception. You must sign in and wear the visitors badge and lanyard, so it is visible at all times.
- Make sure that security gates are closed behind you and do not let in strangers. Never share the code if you know it.
- Parents will be escorted to use/shown the designated staff/visitor toilets.



- We ask that children who are accompanying parents on the School site are supervised at all times.
- Hive and Infant pupils who are not collected at the end of the school day will be taken to the Infant Late Room and Junior pupils who are not collected at the end of the school day will be sent or taken to the Junior Homework Room to await collection. Pupils who are not collected at 4.00pm or after a co-curricular activity will be taken to the Hive/Infant/Junior School Hub.
- Senior pupils are not permitted to wait in School unsupervised and we advise against them waiting outside the school gates. Unless they are taking part in after school co-curricular activities, senior pupils await collection in the Senior Homework Room at the end of the school day. To contact the member of staff on duty call: 07305 102774.
- For the safety of the pupils, it is important that the School is notified if your child is going to be absent by 8.40am of the day of absence by emailing absence@cliftonhigh.co.uk and copying in the class teacher/form tutor.
- If your child is going to arrive late to School, please notify the School by sending an email to absence@cliftonhigh.co.uk and copying in the class teacher/form tutor, or by telephone 0117 9730201. Every pupil must sign in on arrival at the School Office.
- There is a policy to advise parents on Taking, Storing and Using Photographs or Video, which is located on the school website. All parents are asked to follow this policy.

What should I do if something causes me concern?

You may find that your child or another pupil at the School tells you something about themselves or another pupil, that causes concern, or you may see or overhear something that causes you concern.

It is important that you:

- carefully note any observations which could indicate abuse (name, time, date, place of a disclosure);
- do not attempt to investigate the matter yourself, but raise a concern with a member of staff shown overleaf; and

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- are aware that disclosures of abuse or harm from children may be made at any time.

If you are unable to locate any member of Clifton High School Staff, please contact the School Office, who will make contact with a member of the Safeguarding Team, or alternatively, email the Designated Safeguarding Lead or a Deputy Designated Safeguarding Lead.

If anything worries you or concerns you, report it straight away.

'It is everyone's responsibility'

www.cliftonhigh.co.uk | 0117 973 0201

Keeping Children Safe in Education (September 2024)

If you have a concern that a child is being harmed, is at risk of harm, or you receive a disclosure (intentionally or unintentionally) please contact one of the following staff members as quickly as possible so it can be dealt with according to School policy.

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THE SAFEGUARDING TEAM



Mr Chris Collins
Designated
Safeguarding
Lead (DSL)
Deputy Head:
Pastoral
ccollins@cliftonhigh.co.uk



Miss N Widdison
Deputy Designated
Safeguarding
Lead (DDSL)
Senior School
nwiddison@cliftonhigh.co.uk



Miss C Mulholland
Deputy Designated
Safeguarding
Lead (DDSL)
EYFS
cmulholland@cliftonhigh.co.uk



Ms A Taylor
Deputy
Designated
Safeguarding
Lead (DDSL)
Senior School
ataylor@cliftonhigh.co.uk



Dr M Caddy
Deputy
Designated
Safeguarding
Lead (DDSL)
Infant & Junior
School
mcaddy@cliftonhigh.co.uk



Mrs L Bailey
Wellbeing and
Mental Health
Lead
lbailey1@cliftonhigh.co.uk

Designated Members of Council for Child Protection and Safeguarding:



Mrs J Morrison
Designated Member of
Council
jmorrison@cliftonhigh.co.uk
EYFS



Mrs H Vaughan
Designated Member of
Council
hvaughan@cliftonhigh.co.uk
Infant & Junior School



Dr J Jenkins
Designated Member of
Council
jjenkins@cliftonhigh.co.uk
Senior School



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AND SAFEGUARDING**

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